

NAVAJO NATION DEPT. OF FISH & WILDLIFE HOMESITE BIOLOGICAL CLEARANCE PROCESS

STEP 1.

Complete & submit a Biological Clearance Request Form. The form is available at all Homesite Lease Offices.

STEP 2.

There is a \$20 fee to process request. Make money order payable to :
NAVAJO NATION

STEP 3

Mail copy of request form with money order to:
Navajo Fish & Wildlife Dept.
Attn: NNHP Section
P.O. Box 1480
Window Rock, AZ 86515

APPROVAL

“YES RECOMMENDED TO PROCEED”

Navajo Nation Dept. of Fish & Wildlife has completed the review & determined NO Biological Resources will be impacted/affected for the proposed 1-acre homesite. An original will be sent to the applicant. A copy of the approved Homesite Biological Clearance Form (HSBCF) will be emailed directly to the Homesite Lease Office for the applicant’s file. The Homesite Biological Clearance Form is just 1 of several steps to obtaining a Homesite Lease. Construction can only begin when a Homesite Lease is finalized/issued by Navajo Land Dept., Homesite Lease Office, contact their office for additional information.

STEP 5.

NNDFW-NNHP will review the Biological Clearance request. A determination of APPROVAL or NO APPROVAL will be made.

STEP 4.

NLD-Homesite Lease Office will submit separately an email request form to NN Dept. of Fish & Wildlife. Request forms must be sent thru applicant’s Homesite Lease Office & are NOT accepted at NNDFW from applicant(s).

NO APPROVAL

“NOT RECOMMENDED TO PROCEED”

The site is NOT recommended for approval due to biological concerns. A Biological Survey may be required OR an alternate site near established homes/communities is recommended. A memo will be attached to Homesite Biological Clearance Form (HSBCF), which will include information on how to attain approval. Contact Navajo Nation Dept. of Fish & Wildlife-Navajo Natural Heritage Program for additional information.

A copy of the NO APPROVAL Homesite Biological Clearance Form (HSBCF) with memo will be sent to NLD-Homesite Lease Office. Additional review will be required.

CONTACT INFORMATION:
Navajo Nation Dept. of Fish & Wildlife - Navajo Natural Heritage Program
P.O. Box 1480
Window Rock, AZ 86515
928-871-6472 or 6450
www.nndfw.org/nnhp



NNHP
Navajo Natural Heritage Program



Updated: 8/23/19



- REQUEST FORM -

HOMESITE BIOLOGICAL CLEARANCE FORM (HSBCF)



**IMPORTANT: Homesite Lease Office submits packet to NNDFW by email.
Applicant sends copy of this form with payment to Navajo Fish & Wildlife Dept.**

HOMESITE LEASE APPLICANT INFORMATION:

FIRST NAME/LAST NAME: _____		
MAILING ADDRESS: _____		
CITY, STATE, ZIP: _____		
PHONE NUMBER and/or Email: _____		
CHAPTER NAME: _____	COUNTY & STATE OF HOMESITE: _____	AGENCY: _____

ATTENTION APPLICANT:

There is a \$20 NNDFW Processing Fee

Please make Money Order payable to:
NAVAJO NATION

MAIL payment to:
Navajo Fish & Wildlife Dept.
Attn: NNHP Section
P.O. Box 1480
Window Rock, AZ 86515

PLEASE CHECK ONE OF THE FOLLOWING:

- | | |
|--|---|
| <input type="checkbox"/> NEW HOMESITE LEASE.
Site is currently <u>un-occupied</u> by resident. | <input type="checkbox"/> OCCUPIED HOMESITE LEASE.
Site is currently <u>occupied</u> by resident.
Date occupancy began _____
(Month/Year): _____ |
| <input type="checkbox"/> OTHER (this item filled in by HSL Office): _____ | |

- NLD OFFICE PLEASE COMPLETE THIS PORTION -

PREPARED BY:

CHINLE NLD

CROWNPOINT NLD

SHIPROCK NLD

TUBA CITY NLD

WINDOW ROCK NLD

OTHER: _____

LOCATION COORDINATES (NAD83 Lat/Long):

INDICATE RCP AREA # _____

FORM VERIFIED BY NLD STAFF: (PLEASE INITIAL & DATE):

- NNDFW NNHP USE ONLY -

DATE RECEIVED#: _____

MONEY ORDER#: _____

FILE#: _____